Equal Opportunities Monitoring Form

The Postal Museum wants to meet the aims and commitments set out in its Equal Opportunities Policy. This includes not discriminating under the Equality Act 2010 and building an accurate picture of the make-up of the workforce in encouraging equality and diversity.

Completion of this form is not mandatory, but we would appreciate it if you would please take a few moments to complete it, to help us monitor the effectiveness of our Equal Opportunities Policy. This section of the form will be detached from the application form upon receipt and it will not be used as part of the selection process. It will be treated in confidence and will only be used for monitoring purposes.

| Role applied for:  |  |
| --- | --- |

**Age range:**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 16-24 |  | 25-34 |  | 35-44 |  | 45-54 |  | 55-64 |  | 65+ |  |

| Postcode:  |  |
| --- | --- |

**Gender:**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Male |  | Female |  | Transgender |  | Non-binary |  | Prefer not to say |  |

**Sexual Orientation:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Heterosexual |  | Gay Woman/Lesbian |  | Gay Man |  |
| Bisexual |  | Prefer not to say |  |  |  |
|  |  |  |  |  |  |

**How would you describe your ethnic origin?**

The descriptions listed below are those used in the UK and allow comparison of statistics to be produced. This question is not concerned with your nationality, place of birth or citizenship but aims to establish the broad ethnic groups of people responding to our job advertisements.

|  |  |  |  |
| --- | --- | --- | --- |
| White British  |  | Black or Black British – African |  |
| White Irish |  | Other Black Background |  |
| Other White background |  | Asian or Asian British - Indian |  |
| Black or Black British - Caribbean |  | Asian or Asian British – Bangladeshi |  |
| Asian or Asian British – Pakistani |  | Mixed White & Asian |  |
| Asian or Asian British - Chinese |  | Other Mixed background |  |
| Other Asian background |  | Arab |  |
| Mixed White & Black Caribbean |  | Other ethnic group (please state) |  |
| Mixed White & Black African |  | Prefer not to say |  |

**Religious Belief:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Buddhism |  | Christianity |  | Hinduism |  |
| Judaism |  | Islam |  | Sikhism |  |
| Other |  | None |  | Prefer not to say |  |

**Employment status- please circle all that apply:**

|  |  |  |  |
| --- | --- | --- | --- |
| Employed full-time | Employed part-time | In full-time education | Retired |
| Unemployed | In part-time education | Self-employed | Primary care-giver |
| In receipt of Employment and Support Allowance or Incapacity Benefit |

|  |
| --- |
| **Do you consider yourself to be disabled as defined by the Equality Act 2010?**A disabled person is defined in the Equality Act 2010 as someone who has a physical, or mental impairment, which has a substantial and long-term adverse effect on his or her ability to carry out normal day-to-day activities.  |
| Yes |  | No |  | Prefer not to say |  |

**What is the nature of your disability?**

|  |
| --- |

**Advertising Monitoring**

It is useful for TPM to monitor the effectiveness of our advertising. Please tell us where you saw the role advertised.

|  |
| --- |
| Insert name of publication/website/intranet: |
|  |

**Many thanks for your interest in TPM and for taking the time to complete and return this questionnaire.**